

Student Name: _____

Institution Attending: _____

To be signed by student and student's parent/guardian.

I understand that this contract is between the student/parents and CSEC. I agree to the following:

1. I will provide a printed schedule and or grade report from the institution I am attending when requested my CSEC counselor.
2. I will have my attendance verified by my professor for each class I attend using the CSEC attendance verification form. **If I do not verify my attendance in class, CSEC will not pay the tuition and fees.**
3. I understand that I will be given a **maximum** expenditure for tuition, fees and textbooks each semester. For full time students taking 7 or more credit hours the limit is \$2150.00 per semester. For part time students taking 3 to 6 credit hours the limit is \$1075.00 per semester. If I do not spend my entire allowance 1st semester, the balance will be carried over to 2nd semester. Summer courses can be taken only if I have funds left over after 2nd semester.
4. I will earn a grade of a C or higher in each course I take. Failing to do so will put me on probationary status and be subject to paying for the course.
5. If I drop a class I will inform my counselor. Drops must be completed within the time frame the institution allows and must not change my full time or part time status. Dropping a course after drop date will put me on probationary status and make me subject to paying for the course.
6. I will abide by the textbook purchase procedures.
7. I will attend the advising sessions during each semester as scheduled by the counseling office.

Student Signature: _____

Date _____

Parent Signature: _____

Date _____

CSEC Authorized Signature: _____

Date _____