



Colorado Springs Early Colleges

Off Campus College Contract

4435 North Chestnut
Colorado Springs, Colorado 80907

Student Name: _____

Institution Attending: _____

To be signed by student and student's parent/guardian.

I understand that this contract is between the student/parents and CSEC. I agree to the following:

1. I will bring a printed schedule from the institution I am attending to my CSEC counselor.
2. I will have my attendance verified by my professor for each class I attend using the CSEC attendance verification form. **If I do not verify my attendance in class, CSEC will not pay the tuition and fees.**
3. The **maximum** expenditure for tuition, fees and textbooks for the 2009-2010 school year that CSEC will expend per student is \$4300.00 for full time students and \$2150.00 for part time students. To be a full time student I must be enrolled in at least 7 semester hours on October 1. To be a part time student I must be enrolled at least 3 semester hours and no more than 6 semester hours on October 1.
4. If I drop a class I will inform my counselor. Drops must be completed within the time frame the institution allows and must not change my full time or part time status.
5. I understand that only \$2150.00 can be expended for the fall semester if I am full time or \$1075 if I am part time. If I spend less than that, I can carry over the balance to the second semester.
6. I will earn a grade of a C or higher in each course I take. Failing to do so will put me on probationary status and be subject to paying for the course.
7. I will abide by the textbook purchase procedures.
8. I will attend the advising sessions during each semester as scheduled by the counseling office.

Student Signature: _____

Date _____

Parent Signature: _____

Date _____

CSEC Authorized Signature: _____

Date _____